



APPLICATION FOR EMPLOYMENT

We would like to thank you for showing an interest in working here. However, we have found in the past that many people do not have a very realistic view of what working in a place like this involves. Please read this letter carefully.

First, you need to understand that the primary purpose of this facility is to take care of other people's pets during the day. This business is seasonal in nature, you can expect your hours or days to vary according to our needs. We realize that working under these conditions can be pretty difficult for some people, but that is the nature of the business and your **DEPENDABILITY** in this area is critical. If you don't think you can be that flexible, you should really seek employment elsewhere.

If you do not have a genuine love of animals, you do not need to be here. But keep in mind that we are seeking people who are mature enough to understand and accept the responsibilities we will place on them. You are **NOT** going to be paid to sit around and play with cute little puppies all day. Someone has to clean up after them, feed them, administer medications, and see to their comfort and security. This requires a great deal of hard work and dedication.

While working here you will be exposed to: filth, loud noises, harsh chemicals, a variety of parasites and the ever present risk of being bitten, scratched or mauled. These are the potential hazards you face and accept by working here.

You should also know that with very few exceptions there are **NO** specialists here. *You* will be expected to perform any task we require of you. We will try to make the best use of your skills and experience, but don't expect to be exempt from the more mundane and unpleasant chores that need to be performed. Floors need to be mopped, rooms cleaned, and trash cans emptied. If you get ill at the idea of cleaning up diarrhea or vomit, then you are in the wrong place. If you can't pick up a 50 pound bag of food by yourself, this isn't the right place for you. If you are allergic to animal hair or sensitive to chemicals, now is the time to leave.

We are looking for mature, responsible people. You must be reliable, patient, intelligent, and capable of independent action. If you have to be constantly supervised, or if you cannot find things to do on your own, then you are not the person we are looking for.

Today's working interview is a chance for you to try out the job, and a chance for us to see if you're qualified. You understand that this interview is unpaid, and purely voluntary. Dogs are also unpredictable. While we screen dogs to make sure that no one is aggressive towards people or other dogs, the level of anxiety in a dog-filled environment can lead to unusual behavior. You may get bitten. You understand this and don't intend to hold us liable for the re-actions to your actions. In kind, we will work to continue to screen dogs and help you understand the best methods possible to avoid injury.

We take our profession very seriously. If you wish to work here, then you must too. If you can make this commitment, then sign below and return this letter to the supervisor.

Applicant Signature: _____ Date: _____

How did you find out about our business?

Newspaper Fog City Employee Phone Book Other _____



If you need additional space to answer or comment on any question below, please mark the question area with a (*) and use the "remarks section" on the reverse of this form. Thank you for applying at Fog City Dogs.

PLEASE COMPLETE FULLY			Date:
Name Last	First	Middle	Social Security Number
Address	Apt#	City	State Zip Code Home Phone:
Position Desired	Date Available	Your Minimum Wage	Other Phone Contact between 8:00am to 5:00pm
Have you worked for Fog City Dogs before? <input type="checkbox"/> No <input type="checkbox"/> Yes-Approximate. Date _____			
PERSON TO NOTIFY IN CASE OF AN EMERGENCY			
Name _____	Relationship _____	Phone # () _____	
Name _____	Relationship _____	Phone # () _____	
It is required by US law that all employees provide proof of eligibility to work in the USA. If Fog City Dogs were able to find you a job, can you provide INS approved documents? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Have you ever been convicted of a felony under this or any other name anywhere in the USA? <input type="checkbox"/> NO <input type="checkbox"/> YES Date of conviction? _____ Charge? _____ Note: A conviction of a felony does not in and of itself bar employment.			
We reserve the right to do background checks, degree verification, drug test and/or Department of Motor Vehicle checks. If required are you willing to submit? <input type="checkbox"/> YES <input type="checkbox"/> NO Note: You may wish to explain a "No" response.			
To be eligible for employment at FOG CITY DOGS the requested information <u>must</u> be provided; however, if this information is included in your resume you may attach a resume and only complete missing information. Thank you.			
Education	Name & Location of School	Graduated	Degree Received
High School		<input type="checkbox"/> Yes	name
		<input type="checkbox"/> No	Transcript <input type="checkbox"/> Yes <input type="checkbox"/> No
Technical or Trade School		<input type="checkbox"/> Yes	name
		<input type="checkbox"/> No	Transcript <input type="checkbox"/> Yes <input type="checkbox"/> No
College		<input type="checkbox"/> Yes	name
		<input type="checkbox"/> No	Transcript <input type="checkbox"/> Yes <input type="checkbox"/> No
Graduate School		<input type="checkbox"/> Yes	name
		<input type="checkbox"/> No	Transcript <input type="checkbox"/> Yes <input type="checkbox"/> No
Other Certifications			



WORK EXPERIENCE

Date	Employer (name & address)	Phone #	Wage	Reasons for Leaving
From: Mo/Yr			Starting	
To: Mo/Yr			Ending	Supervisor as a reference:
Job Title:		<input type="checkbox"/> Direct <input type="checkbox"/> Temporary	Duties:	

Date	Employer (name & address)	Phone #	Wage	Reasons for Leaving
From: Mo/Yr			Starting	
To: Mo/Yr			Ending	Supervisor as a reference:
Job Title:		<input type="checkbox"/> Direct <input type="checkbox"/> Temporary	Duties:	

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To: Mo/Yr			Ending	Supervisor as a reference:
Job Title:		<input type="checkbox"/> Direct <input type="checkbox"/> Temporary	Duties:	

APPLICANT REMARKS (Please feel free to comment on any aspect of your application)

By signing below I am verifying that the information on this application and on any accompanying resume or other documents that I provided as evidence of my work experience and/or education are true and correct to the best of my knowledge. Furthermore, Fog City Dogs is free to verify all the same information unless noted above and to contact my references for pertinent information. As such, I release Fog City Dogs and persons employed by Fog City Dogs from any and all liability for any damages that may result from any and all information gathered from inquiries into my background whether or not I agree with the information. I agree and understand that my employment status at Fog City Dogs is dependent on accurate information and that I can be dismissed if I misrepresent, falsify or materially omit pertinent information on my application.

My employment status, if hired, with Fog City Dogs is an "AT WILL" employee and being such I understand that I can be terminated at any time, with or without cause, and with or without notice, either at my option or at the option of Fog City Dogs. I further understand that no employee of Fog City Dogs or its clients can alter the terms of my employment other than by a written document signed by a person I know to be the CEO of Fog City Dogs. Specifically no one, not even the CEO, can make a verbal agreement nor alter the "AT WILL" terms of your employment.

I understand that any employment with Fog City Dogs is conditional on the company receiving satisfactory responses to reference checks, background checks, required drug tests, and satisfactory proof of applicant's identity and legal status to work in the USA.

DATE: _____

APPLICANT SIGNATURE: _____

Fog City Dogs complies with the requirements of the Americans with Disabilities Act. Please notify us with regards to your needs in a reasonable time and we will provide reasonable accommodation. We may request medical documentation supporting such requests.

It is our policy and intent to provide EQUAL OPPORTUNITY to all persons without regard to race, color, religion, sex, pregnancy, marital status, sexual orientation, age, national origin, disability or any condition defined by federal, state or local laws. This policy covers all aspects of employment with Fog City Dogs and is not limited in any way.

THANK YOU FOR APPLYING FOR EMPLOYMENT AT FOG CITY DOGS